



democracy center

21st century meeting house

Hello co-workers!

We are excited to provide you with workspace and community atmosphere. Reserving a coworking spot means you receive 1 seat at a long table in 1 of 4 rooms in the center.

We are located at 45 Mt Auburn St in Cambridge, our accessible front door is located around the corner on DeWolfe St. Please read this page fully.

Process

1. You may request a reservation up to 7 days in advance through skedda, democracycentercoworking.skedda.com
2. Bookings are available from 9am-5 pm, Mon-Fri. Spots in particular rooms are assigned pending availability.
3. Coworking schedules are confirmed Tues-Mon. Confirmations are emailed the Monday of the week of your reservation.
 - a. For instance, if you submit a request on Wednesday the 15th for the following Tuesday (the 21st), you will receive a confirmation email on Monday (the 20th).
 - b. Requests submitted *during* the week will be confirmed in the order they are received.
4. You may cancel at any time without penalty.
5. We request a donation of \$5/day through cash, check (made out to the Foundation for Civic Leadership, Inc), or paypal.me/democracycenter. If you cannot afford to donate, that is also okay.

Amenities

The DC is a home-y, quirky building full of activists and organizers. Here is a list of what we provide:

- Open office environment
- Hot desk format (rotating seats, none permanently assigned)
- Wifi
- Filtered water, coffee and tea in communal kitchen
- Limited fridge storage for lunches
- Central heating, window unit air conditioning in the Rosa Parks room and Library
- Outlets and extension cords
- Partial wheelchair access (no accessible bathroom on site; wheelchair users may use Daedalus' accessible bathroom next door)

We do **not** provide

- Dedicated workspace or storage
- Electronic equipment of any kind
- Central air conditioning (window units available in Rosa Parks and the Library)